



**Position:** Staff Auditor – Normal, IL - Full-time, Part-time

**About the Company:**

Illinois State Credit Union is an organization where we are proud to say, “It’s My Credit Union”. We believe in providing MAGIC for our members, staff, and community. Illinois State Credit Union was founded in 1960 to serve employees of Illinois State University. The charter has since been amended and expanded to a full-service credit union to satisfy the needs of individuals living and/or working in McLean County, Logan County, Dewitt County, Livingston County, and Winnebago County.

We believe our job descriptions are the start of joining Illinois State Credit Union. A 'not my job' mentality does not fit our core values. We believe employees should dive in whenever they see a need. Going above and beyond is just part of our culture. We want to create MAGIC for our members and staff are always looking for new ways to do so. Illinois State Credit Union employees are empowered to take action. In our line of business, we can have a huge impact on people’s lives and we don’t take that lightly. Going above & beyond and thinking outside of the box is what creates that unforgettable experience for our Members & Communities!

**About the Position:**

We are looking for a staff auditor/compliance clerk! This individual will be responsible for assisting the audit manager with the audit plan, preparing for specific audits, and drafting reports. The ideal candidate will have 1 – 2 years of audit experience in the financial industry. Must be able to independently evaluate financial risk and control environment in addition to performing operational and compliance audits. Excellent verbal and written communication skills are required. Strong knowledge of banking regulations is preferred.

**The scope:** Provide reasonable assurance that assets are safeguarded, information (financial and other) is timely and reliable, and errors and irregularities are discovered and corrected promptly. Promote operational efficiency. Encourage compliance with managerial policies, laws, regulations, and sound fiduciary principles.

**Qualifications:** Superb interpersonal, communication, and collaborative skills. Strong writing and presentation skills with proficiency in Microsoft Office. Strong understanding and commitment to professional auditing standards, internal controls, risk assessment, regulations, and compliance guidelines. High attention to detail. Maintain open communication with management and audit committee.

*This position will be filled at the appropriate level based on previous experience and qualifications.*

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